

**TOWN OF KIRKWOOD
WORK SESSION**

April 28, 2026

Present: Supervisor Lewis Grubham
Councilmember Marc Latini
Councilmember Katie Legg
Councilmember Sandy Wasson

Also Present: Robert McKertich, Attorney
Kelley Diffendorf, Town Clerk
Poe Williams, Highway Superintendent
Karen Ferguson, Historian

1. Summer Schedule: (LCG)

Resolution combining the June 30, 2026 Work Session and the July 7, 2026 Town Board Meeting into one night to be held July 7, 2026.

Resolution combining the July 28, 2026 Work Session and the August 4, 2026 Town Board Meeting into one night to be held August 4, 2026.

Resolution combining the August 25, 2026 Work Session and the September 1, 2026 Town Board Meeting into one night to be held September 1, 2026.

2. Discussion – Resolution rescheduling the November 3, 2026 Town Board Meeting to Monday, November 2, 2026 due to Election Day. (LCG)

3. Discussion – Resolution scheduling a Special Town Board Meeting for December 29, 2026, after the Work Session, for the purpose of auditing year end bills and any other business that may come before the Board. (LCG)

4. Discussion – Resolution scheduling a Grievance Day Hearing for the 2027 Unit Assessments for June 2, 2026 at 6 PM. (LCG)

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5. Discussion – Resolution scheduling a Public Hearing for May 26, 2026 at 6 PM regarding A Local Law Amending the Fee for Water Service Installations. (LCG)

6. Discussion – Resolution authorizing the purchase and installation of two (2) roof top heating and air conditioning units from Air Temp Heating & Air Conditioning, Inc., at a cost not to exceed \$29,885, in accordance with the attached proposal. (LCG)

Supervisor Grubham explained that there are three heating and air conditioning units that need to be replaced, two will be replaced this year and one next year. The two that will be replaced this year are on the roof of the Town Hall, they are very old and when they break down it is very hard to get parts for them. A crane is needed to replace these two units so Supervisor Grubham thought it would be cheaper to get them done at the same time, instead of coming back with a crane a second time. The ground unit will be replaced next year. Since this is under state contract it does not need to go out to bid.

7. Discussion – Resolution authorizing Fruehan & Son’s, LLC to perform roof repairs to the Code Building, at a cost not to exceed \$14,500, in accordance with the attached quote. (LCG)

Supervisor Grubham noted that the entire roof will be replaced on the Code Building. The roof is about 27 years old and had a couple of leaks last winter.

8. Discussion – Resolution increasing the Petty Cash for the Building & Code Inspector from \$100 to \$200, pursuant to Town Law Section 64, paragraph 1(2). (LCG)

This petty cash amount hasn’t changed in many years, and they need a little more money to make change in the Code Department.

9. Discussion – Resolution authorizing an additional \$35 in Petty Cash for the Bookkeeper, pursuant to Town Law Section 64, Paragraph 1(2). (LCG)

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- 10. Discussion – Resolution authorizing Hamm & Son Constructors to pave the walkway at Veterans River Park from the parking lot by Pavilion #1 to the all-inclusive playground, at a cost not to exceed \$14,800, in accordance with the attached quote. (LCG)**

Supervisor Grubham explained that this was going to be done last year but because of budget concerns it was held over until this year. It will be completed before the 250th celebration on July 4th.

Tennis Courts. Supervisor Grubham has been in contact with the company that is going to repair the tennis courts, the company is ready to go, they just need three to four days of 50-degree weather with no rain. Unfortunately, that hasn't happened yet. The paving of the walkway will take about two days and will not interfere with the tennis courts getting repaired, which will take about four days.

- 11. Audit of Claims.**

Information on Water Rates.

Supervisor Grubham discussed a handout he provided to the Board for informational purposes on the Town's water rates. Supervisor Grubham reiterated that one of the reasons the Town did not receive the grant for the water plant upgrade is because the Town is not charging the residents enough for water. It was noted that Kirkwood is charging about a 10 times lower rate than the State thinks it should be charging. The State uses the median household income to determine if rates are affordable.